

INFORMATION NOTE FOR PARTICIPANTS

4th WRP SCM & Related Meetings, 26 May - 5 June 2026

The ClimSA & Weather Ready Project will be hosting the PIMS Review and the 4th WRP SCM & Related Meetings in Honiara, Solomon Islands. This 10-day meeting will be hosted from 26 May to 05 June 2026.

The meetings will be convened alongside several related meetings and events, as outlined below including Artificial Intelligence Workshop, Joint Director Civil Aviation/Meteorological Service Forum and Commissioning of the Solomon Islands Weather Radar. The full list of meetings are listed below.

Dates	Meeting
25–27 May 2026	Review of the Pacific Islands Meteorological Strategy
28 May 2026	Joint Director Civil Aviation/Meteorological Service Forum
29 May-02 Jun 2026	Weather Ready Pacific Technical Coordination and 4th Weather Ready Pacific Steering Committee
03 Jun 2026	<ol style="list-style-type: none"> 1. CREWS Drought Resilience and Early Warning (DREW) Project First Project Steering Committee Meeting (9am-12pm) 2. WRP Donors Meeting (9am – 12pm) 3. WRP/SOFF Coordination Meeting (1pm – 4pm)
04-05 Jun 2026	WRP/Varysian AI Workshop

Meeting Venue

1. The **PIMs Review** will be held from 26,27 and 30th May 2026 at the Heritage Hotel Conference Room, **Honiara, Solomon Islands**

Address:

Mendana Avenue
Honiara
Solomon Islands
Google Pin [HERE](#)
Telephone: +677 45500

2. The Joint Director Civil Aviation/Meteorological Service Forum will be held on 28th May 2026 at the Heritage Hotel Conference Room, **Honiara, Solomon Islands**

Address:

Mendana Avenue
Honiara
Solomon Islands
Google Pin [HERE](#)
Telephone: +677 45500

3. The WRP Steering Committee Meeting will be held from 29 May to 05 June 2026 at the Pacific Islands Forum Fisheries Agency (FFA) Conference Room, **Honiara, Solomon Islands**

Address:

1 FFA Road, Honiara,

Location: <https://maps.app.goo.gl/kb3WabiqUMXnzFXF7>

Telephone: +677 45500

Travel Arrangements

- A return economy ticket will be issued to SPREP funded participants at the most economical route in compliance with SPREP Travel Policy. Any changes, amendments, or cancellation to travel arrangements that will incur extra costs or loss of revenue to SPREP once the ticket has been issued will be borne by the participant. For more information on travel (for SPREP funded participants only) please contact Pomate Soloi: pomates@sprep.org
- All participants are recommended to check-in for your respective flights 3-4 hours before departure to allow time for any check in procedures and processing delays.
- Participants are required to fulfill any Passport and VISA processing that may be required following the route in your approved e-ticket including VISAs for any transit countries. Payment for any VISA/passport costs will be borne by the participant or their respective organization.
- It is also recommended to check with airlines regarding transit requirements and entry requirements, including insurance requirements before you commence your travel from your country of origin as travel requirements are subject to change without notice

Entry Requirements & Passport

- Please note that travelers are required to hold passports with a validity of a minimum of 6 months when entering Solomon Islands.
- Check that your passport does not expire within **6 months** to avoid issues during your Travels.

Airport Transport Arrangements

- All participants are required to use the taxis available at the airport to get to their destination
- Taxi fare ranges from SBD100 to SBD 200 depending on your destination. Travel time into Honiara town is around 20 to 30 minutes depending on traffic.

Communication and Foreign Exchange

- On arrival, there is a currency exchange shop just outside where you can exchange some cash into the Solomon Island Dollars. It is recommended that you convert some funds into the local currency (SBD) before you depart the airport for use until you receive your per diems on the first day of the workshop.

Accommodation (SPREP arranged travel only)

- Participants are advised to make their own accommodation bookings as these costs have been factored into your per-diems. When booking, you may be asked for details of your
PO Box 240, Apia, Samoa T +685 21929 F +685 20231 sprep@sprep.org www.sprep.org

debit/credit card for guarantee (number, name, expiry date).

- For accommodation bookings, you may prefer to book using online booking systems such as **[booking.com](https://www.booking.com)** or **[Airbnb.com](https://www.airbnb.com)**.
- A list of accommodation is also attached as annex 1 for your information.

Per-diem Arrangements (SPREP arranged travel only)

- Per-diems will be provided in accordance with the SPREP rates and policies. For planning purposes, you will receive 386USD (est. SBD3,082) per day in Honiara as well as funds for long transits (as per SPREP travel policy). It is recommended that you carry sufficient funds to cover incidentals and/or accommodation costs for transit over to Honiara until a time that you receive your per-diems which will be deposited into your account.
- You are required to provide your boarding passes on the first meeting day when you sign in and we will also require that you send us back a copy of your returning boarding passes when you return to your home country – you can take a photo and email it across to gustinal@sprep.org
- Absence on the days of the workshop (without a verified reason) may require that per diems are returned in accordance with the policy.

Meeting Arrangements

- Participants will receive identification badges at the time of registration, please wear these badges throughout the duration of the meeting.
- Full details on the meeting program for each day will be emailed across in the coming days for your information.

Coordination

For any queries on the working arrangements and/or workshop and logistics please email: Wati Kanawale @watik@spre.org and Pomate Soloi on pomates@sprep.org

Things to Bring

Laptop

Banking and Currency

Solomon Island Dollars (SBD). All major currencies are generally accepted in main banks and foreign exchange counters.

The current exchange rate is roughly USD 1 ≈ 7.9SBD, subject to fluctuation.

Credit cards are accepted by all major hotels and some supermarkets or major stores.

Electricity and Plug Type

The standard voltage in Solomon Islands is 230V at a frequency of 50Hz, and the type of plug normally used is shown below (type Australian AS/NZS-3112).



Please bring an adaptor if your power plugs are different for your own use during the meeting.

Health and Safety

- It is recommended that you apply the same common-sense approach to your health and safety as you would at home, by not leaving valuables unattended, and investing in both travel insurance and a basic travel first aid kit.
- In the unlikely event of an emergency please call 999 (General); 911 (Hospital/Ambulance); and email: Wati Kanawale @ watik@sprep.org, and Pomate Soloi @ pomates@sprep.org.

Additional Information

Malaria is a common disease caused by mosquitoes in the Solomon Islands – you are encouraged to pick your malaria dosage from your country before coming or you can purchase them here at the pharmacy in Honiara. You are also encouraged to carry mosquito repellent when you come into the Solomon Islands to bolster your guard against mosquito and general insect bites.