

## CIRCULAR

**FILE:** AP\_3/39                      **TO:** SPREP Focal Points  
**DATE:** 16 April 2026                      Weather Ready Pacific Steering Committee  
**CIRCULAR:** 26/34                      Members (Pacific Meteorological Directors, NDMO  
Chairman and Vice Chairman, PMC Hydrology  
Chair and Geohazard Forum Chair, WRP Technical  
Implementing Partners (ESNZ, METService NZ,  
BOM, SPC), WRP Investors (DFAT, MFAT, UK Wiser)

**SUBJECT: Invitation to 4<sup>th</sup> Weather Ready Pacific (WRP) Steering Committee, the Pacific Islands Meteorological Strategy Review (PIMS) and related Meetings  
25 May - 5 Jun 2026 Honiara, Solomon Islands**

I am pleased to inform you that in partnership with Government of the Solomon Islands the Secretariat of the Pacific Regional Environment Programme (SPREP), will host the above Meetings from 25 May to 5 June 2026 in Honiara Solomon Islands.

These meetings are key program management meetings for SPREP’s Climate Science and Information Programs as well as the Weather Ready Pacific Programme. The outcomes and recommendations of the meeting will inform the governance of the Weather Ready Pacific Program as well as inform the Pacific Meteorological Council (PMC) and Pacific Ministerial Meeting on Meteorology (PMMM) meetings in September which will consider regional priorities for to the advancement of meteorological, climate, hydrological, and ocean services that safeguard lives, protect livelihoods, and support sustainable development across the Blue Pacific Continent.

The meetings will be convened alongside several related meetings and events, as outlined below including Artificial Intelligence Workshop, Joint Director Civil Aviation/Meteorological Service Forum and Commissioning of the Solomon Islands Weather Radar. The full list of meetings are listed below.

<b>Dates</b>	<b>Meeting</b>
25-27 May 2026	Review of the Pacific Islands Meteorological Strategy
28 May 2026	Joint Director Civil Aviation/Meteorological Service Forum
29 May-02 Jun 2026	Weather Ready Pacific Technical Coordination and 4th Weather Ready Pacific Steering Committee
03 Jun 2026	1. CREWS Drought Resilience and Early Warning (DREW) Project First Project Steering Committee Meeting (9am-12pm) 2. WRP/SOFF Coordination Meeting
04-05 Jun 2026	WRP/Varysian AI Workshop
5 Jun 2026	WRP Donors Meeting

The agenda for the Review of the Pacific Islands Meteorological Strategy (PIMS) and the 4<sup>th</sup> Weather Ready Pacific (WRP) Steering Committee (SC) are included herewith, for guidance. Further information regarding registration, meeting documentation will be shared in due course.

For any inquiries, please contact the Pacific Meteorological Desk Partnership (PMDP) at: [PacMetDesk@sprep.org](mailto:PacMetDesk@sprep.org) and Weather Ready Pacific (WRP) PMU at [ofaf@sprep.org](mailto:ofaf@sprep.org)

Please accept the assurances of my highest consideration.

Yours sincerely,



Easter Chu Shing  
**Acting Director General**

## Annex 1 - Agenda for the Review of the Pacific Islands Meteorological Strategy

Dates: 25-27 May 2026

Location : Honiara, Solomon Island    Venue: Héritage Park

Time	Session	Lead Facilitator
<b>Day 1</b>	<b>Evidence Synthesis s Strategic Direction</b>	
09:00	Opening Remarks C Workshop Objectives	SPREP CSI Director PMC Chair
09:30	<b>Review of Consultation Outcomes:</b> Presentation of findings from virtual and face to face consultations with NMHSs, partners, and sectoral users.	Consultant
11:00	<b>Gap Analysis:</b> Mapping achievements and remaining challenges from the 2017-2026 Strategy.	Consultant / WG / COSPPac MCE
13:30	<b>PKO Reformulation:</b> Reviewing the 11 PKOs and identifying "emerging, new, and additional" priorities.	WG Chairs/Directors
15:30	<b>Alignment Session:</b> Integrating WRP coordination mechanisms and EW4All roadmaps.	Consultant/
<b>Day 2</b>	<b>Technical Drafting s Framework Development</b>	
09:00	<b>Drafting the new PIMS 2026-2035:</b> Working session on the core strategy document, and rising priorities.	Consultant / WG
11:00	<b>Implementation Planning:</b> Structuring the 10-year plan and associated budget requirements.	Consultant / WG
13:30	<b>MsE Framework:</b> Developing indicators and reporting templates to reduce the national reporting burden.	SPREP MCE Officer and Melanie (SPREP)
15:30	<b>Sustainability s Resource Mobilization:</b> Defining the framework for long-term funding and capacity.	WG / Consultant
<b>Day 3</b>	<b>Finalization s Validation Planning</b>	
09:00	<b>Communication s Outreach:</b> Drafting the framework for public engagement and "last person" information delivery.	Consultant
11:00	<b>Consistency Check:</b> Ensuring linkages with the Pacific Hydrology Strategy and Climate Science Research Roadmap	WG / Hydrology Panel
13:30	<b>Validation Preparation:</b> Refining the draft package for the August Regional Validation Workshop (TBC).	SPREP / Consultant
15:30	<b>Next Steps s Closing:</b> Timeline for final revisions before PMC-8 in Tonga.	PMC Chair
16:00	Cocktail (TBC)	

## Annex 2 - 4<sup>th</sup> Weather Ready Pacific Steering Committee Meeting

### Provisional Agenda

Forum Fisheries Agency Conference Room, Honiara, Solomons, 2 June 2026

Item	Time	Activity	Lead
1	0900	Call of meeting to order C opening prayer	SPREP Secretariat
2	0905	Welcome and Opening remarks  1. Chair - Misaeli Funaki, Director Fiji Meteorological Service  2. Director Climate Science and Information Program (SPREP)	SPREP Secretariat WRP SC Chair and SPREP CSI Director
3	0930	<b>Agenda 3.1</b> Consideration of Minutes of the 3rd WRP SC Meeting on 26 May 2026	WRP SC Chair
4	0940	<b>Agenda 4.1</b> WRP Annual Report and Budget Tracking Report	WRP Program Manager
5	1030	<b>Morning Tea s Group Photo</b>	ALL
6	1100	<b>Agenda 6.1</b> WRP Implementation Plan and Workplan	WRP Program Manager
7	1200	<b>Agenda 7.1</b> Update on new or proposed partners/partnership opportunities/resource mobilisation opportunities	WRP Program Manager
8	<b>1230</b>	<b>Lunch</b>	ALL
9	1330	Any other documents or information to be considered by the meeting <b>Agenda G.1</b> <b>Agenda G.2</b> <b>Agenda G.3 ....</b>	WRP Manager
10	1430	<b>Agenda 10.1</b> - Date/Place for the next Steering Committee	WRP SC Chair
11	1440	Final remarks, closing prayer and closure	WRP SC Chairs and Members

Documents will be available from <https://www.pacificmet.net/pmc-7/weather-ready-pacific-steering-committee-meeting-2026> by 19 May 2026

**Annex 3 - Artificial Intelligence Workshop,  
Forum Fisheries Agency Conference Centre, Honiara Solomon Islands, 3-5 June 2025**

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**Day 1: Strategy, Foundations s Operational Context**

**Session 1: Opening s Framing**

- Welcome remarks
- Workshop objectives and AI modernisation priorities

**Session 2: Executive Panel: Regional Strategy s Governance**

- The role of AI in meteorological transformation
- Regional collaboration and policy considerations

**Session 3: Open Forum: Challenges s Needs**

- Country-specific priorities
- Current modelling capabilities and operational gaps

**Session 4: AI 101 for NMHS's**

- AI vs. Machine Learning vs. Generative AI in meteorology
- Applications in forecasting, observations, and satellite data

**Session 5: AI in Emergency Management**

- Pre-, during-, and post-event decision support

**Session 6: Operational Panel s Group Discussion**

- Integrating AI into forecaster workflows
- Practical realities of deployment in the region

Day 1 Recap C Preparation for Technical Deep Dive

**Day 2: Technical Application s Implementation**

**Session 1: Technical Deep Dive**

Science behind AI-driven weather modelling

QCA with atmospheric data experts

**Session 2: Applied AI s Platform Walkthrough**

Generative AI and Large Language Model workflows in operational platforms

Decision-support logic and resilience tools

**Session 3: Interactive Workshop: Building Your AI Fabric**

Defining protocols, thresholds, and alert logic

Digitising operational workflows

Breakout group presentations

**Session 4: Closing Session s Action Planning**

Defining next steps

Private sector collaboration

Alignment on national AI adoption pathways

## **Annex 4 - Pacific Directors of Meteorological Services & Civil Aviation Authorities**

**Coordinated by PASO, ICAO & SPREP**

*(Theme: Strengthening Aviation Meteorology Compliance, Performance, and Sustainability in the Pacific)*

**08:30 - 09:00 | Registration & Arrival**

**09:00 - 09:30 | Opening Session**

Welcome remarks - Host Country

Opening remarks - PASO

Remarks - ICAO (Regional Office)

Remarks - SPREP (Regional Perspective)

Group photo

**09:30 - 10:30 | Session 1: Compliance, Certification & Quality Management**

ICAO Annex 3 & WMO-No. 49 requirements

Certification of MET Service Providers

Quality Management Systems (QMS)

Roles: CAA vs NMHS

PASO oversight mechanisms

**10:30 - 11:00 | Morning Tea Break**

**11:00 - 12:30 | Session 2: Resolving Deficiencies in Aviation Meteorology**

Infrastructure gaps

Forecasting capacity

Data exchange (WIS 2.0)

Integration with ATS and AIS

Breakout discussions

**12:30 - 13:30 | Lunch Break**

**13:30 - 15:00 | Session 3: Cost Recovery & Sustainability**

ICAO cost recovery principles

MET charges and billing

Financial sustainability

Regional/shared service models

**15:00 - 15:30 | Afternoon Tea Break**

**15:30 - 16:30 | Session 4: Way Forward**

Pacific Aviation Meteorology Improvement

Roadmap

Roles of NMHSs, PASO, ICAO and SPREP

Draft Joint Communique

**16:30 - 17:00 | Closing Session**

Summary of outcomes

Closing remarks

**Annex 5 - CREWS Drought Resilience and Early Warning (DREW) Project First Project Steering Committee Meeting**

**Tentative Agenda**

Time	Activity	Responsibility
<b>SESSION 1 - OPENING AND PROGRESS</b>		
8.30 - 9.00AM	Registration	
9.00 - 10.30AM	PSC TOR Endorsement and Selection of Chair and Vice-Chair <ul style="list-style-type: none"> <li>• Endorsement of the PSC TOR and membership</li> <li>• Welcome remarks by Elected Chair</li> </ul> Objectives and Expectations of the PSC   Project Overview <b>Group Photo and Morning Tea Break (30mins)</b>	WMO  Elected Chair
10.30-11.30	Update on Project Finance/Delivery Rate <ul style="list-style-type: none"> <li>- Delivery Rate 2025</li> <li>- Proposed Workplan and Budget 2026</li> <li>- Procurement Plan</li> <li>- QCA Session (10mins)</li> </ul> Project Reporting Timeframes and General Operations	WMO
11.30 - 12.00	Meeting Summary and Wrap Up	Chair
<b>The END</b>		

## **Annex 6 - WRP/SOFF Coordination Tentative Agenda (4hrs)**

### **1) Opening s Scene Setting**

- Welcome by host (Solomon Islands)
- Remarks from WRP and SOFF
- Objectives and expected outcomes of the session

### **2) Snapshot of Ongoing Activities**

- Regional overview (WRP + SOFF)
- Country perspectives (1-2 countries)
- Donor/partner perspectives (1-2 speakers)

### **3) Facilitated Discussion 1: Coordination**

### **4) Facilitated Discussion 2: Sustainability and Regional Approaches**

### **5) Facilitated Discussion 3: Ocean observations**

### **6) Wrap-up s Next Steps**

- Summary of key messages
- Identification of concrete follow-up actions
- Linkages to WRP Steering Committee discussions