

*“Science to Services for a Resilient Pacific”*

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## **Fifth Meeting of the Pacific Meteorological Council (PMC-5) Working Papers**

7-9 August 2019  
Apia  
Samoa

### **Agenda Item 2.2 and 2.3: Adoption of Agenda and Working Procedures**

#### **Agenda**

1. The Revised Provisional Agenda is provided.

#### **Hours of Work**

2. Suggested hours of work for the Meeting as outlined in the Agenda.

#### **Sub-committees**

3. A Report Drafting Committee will be appointed to assist with the preparation of the report of the Meeting. While the membership of the Committee is open-ended it should comprise a core of 5 or 6 members. The Vice-Chair of PMC-5 would chair the Report Drafting Committee.

#### **Recommendation**

4. The Meeting is invited to:

- **consider** and **adopt** the Provisional Agenda;
- **agree** on hours of work; and
- **appoint** an open-ended Report Drafting Committee.

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#### **Attachments**

- Provisional Agenda of the PMC-5

[Date of Submission: 7 July 2019]