

"Sustainable Weather, Climate, Oceans and Water Services for a Resilient Pacific"

Fourth Meeting of the Pacific Meteorological Council (PMC-4) Working Papers

14-18 August 2017
Honiara
Solomon Islands

Agenda Item 2.2 and 2.3: Adoption of Agenda and Working Procedures

Agenda

1. The Revised Provisional Agenda is provided.

Hours of Work

2. Suggested hours of work for the Meeting as outlined in the Agenda.

Sub-committees

3. A Report Drafting Committee will need to be appointed to assist with the preparation of the report of the Meeting. While the membership of the Committee is open-ended it should comprise a core of 5 or 6 members. The Vice-Chair would chair the Report Drafting Committee.

Recommendation

4. The Meeting is invited to:

- **consider** and **adopt** the Provisional Agenda;
- **agree** on hours of work; and
- **appoint** an open-ended Report Drafting Committee.

Attachments

- 1. Agenda of the PMC-4
- 2. Annotated Agenda of the PMC-4

[Date of Submission: 7 July 2017]